

Date: August 2007

Updated: July 2013

### TOPIC: 5.7 Sibson Trust

#### Rationale

The Sibson Trust was established in 1967 following a donation by Joan Sibson, the wife of Richard Sibson.

Richard Sibson was a staff member of King's College from 1939 – 1971. He was during this time an outstanding teacher of Classics and a much admired Housemaster of Peart.

The Sibson Trust was created to advance education at King's College in the ways outlined below.

#### Purpose

1. In general, the Trustees will utilise the funds for promoting and encouraging education to enable College staff to:
  - a) Improve their teaching or administrative knowledge and their skill in applying that knowledge for the benefit of the College and its students by travel overseas to study educational practice and theory.
  - b) Further their studies, either generally or in their particular teaching subject
  - c) Take additional educational advantage of periods of leave of absence granted them by the Board of Governors
2. To supplement any grant which may be made to a teacher by the College or any person for any educational purpose.
3. To generally enable a teacher to more easily take advantage of educational opportunities available to them for travel and research.

#### Guidelines

1. An application for funds from the Sibson Trust will be submitted by the applicant to the Trustees for consideration. The Trustees are the Headmaster; the Director of Commercial Services and a long-serving staff member appointed under Section 9 of the Trust Deed. The Director of Staff Services may attend meetings of Trustees in an ex-officio capacity.
2. An annual meeting, to be convened by the Director of Commercial Services, shall be held to review the Trust's funds.
3. In considering the merits or priorities of applications the Trustees shall have regard to the following:
  - 3.1 a minimum of 5 years satisfactory service as a teaching staff member at the College
  - 3.2 an expectation for the applicant to remain on the staff of the College for two years after obtaining the grant.
  - 3.3 the advantages to the applicant and the College of the applicant's proposal
  - 3.4 the permission of the Board of Governors of the College and the Headmaster for leave of absence to be taken, either prior to application being made or in conjunction with the making of a grant by the Trustees so that in no case may a grant be made which may cause inconvenience or embarrassment to the College or the Headmaster
  - 3.5 a grant shall not be made to the same person more than once in any period of seven years except in exceptional circumstances which in the opinion of the Trustees warrant a departure from this general condition
  - 3.6 generally, the grant given to any one applicant will be up to \$3,000, depending on expenses associated with the application, but may be up to 50% of total costs
  - 3.7 Margaret Myers Teaching Fellowship awardees are excluded from applying for grant assistance.

#### Process

Applications for a grant from the Trust shall be made in writing, addressed to the Trustees stating reasons for the application and outlining how it meets the purposes for which the Sibson Trust grant was established.