

Date: September 2007

### TOPIC: 5.12 Fees for Teaching Associated Consultancy

#### Rationale

On occasion King's College has the need to employ teachers from other schools or organisations to undertake reviews or audits on curriculum or assessment procedures.

#### Purpose

To provide clear guidelines on payment rates for Teaching associated consultancy activities:

#### Guidelines

1. The Headmaster must give approval prior to engaging the teaching consultant.
2. The fee is to be agreed prior to any work being undertaken
3. The Director of Staff Services will provide a contract for services which must be signed by the teaching consultant prior to the commencement of any work.
4. The rates of pay will be as follows:
  - 4.1 *Work requiring a teacher consultant experienced at Middle or Senior Management Level*  
The daily rate will be that of a teacher at the top of the State scale paid at the rate of 1/190 of the appropriate annual salary based on the State scale
  - 4.2 *Work requiring a teacher consultant at any other level*  
The daily rate will be that of a teacher at Step 10 of the State scale paid at the rate of 1/190 of the annual salary.
  - 4.3 *Teacher consultant on an hourly rate*  
If employed on an hourly basis the hourly rate will be 1/950 of the annual salary as outlined in 4.1 and 4.2 above
  - 4.4 *Other agreed rate*  
Any other rate as negotiated with the College and the teacher consultant providing it has the prior approval of the Headmaster and the Director of Staff Services